



PACM Annual General Meeting
Tuesday, Sept. 29, 2020
2:00 – 3:00 p.m.
Online

In Attendance:

Stephanie Jeffrey	Manitoba Fitness Council;
Kylo Harris	Sport Manitoba;
Neil Johnston	Lung Association Manitoba;
Ian Goodall George	Manitoba Municipal Relations;
Sankranti Patel	Green Action Centre;
Cheryl Pearson	Southern Health;
Karin Whalen	Wellness Institute;
Roy Mulligan	PACM

Regrets:

Jim Evanchuk Active Aging in Manitoba

1. **Welcome** - Stephanie Jeffrey welcomed all participants and provided some direction on the operation of the online meeting.
2. **Motion: To approve the agenda for the 2020 AGM**
 - **Moved By:** Stephanie Jeffrey **Seconded By:** Karin Whalen
 - **Carried**
3. **Motion: To accept the minutes of May 24, 2019 Annual General Meeting**
 - **Discussion** – No formal items were pending from the meeting; the Executive will provide an update on the discussion on Moving forward as PACM later in the meeting.
 - **Moved By:** Stephanie Jeffrey **Seconded By:** Kylo Harris
 - **Carried**

4. Executive Committee Report

Impact of Pandemic on PACM Operations – PACM’s funding was not confirmed resulting in the suspension of operations and the PACM Coordinator’s contract in early April until early August. During this time, the PACM website was taken offline by web host. Funding for 1st and 2nd quarters was confirmed in early August so PACM Coordinator resumed work. The Coordinator has been reviewing web hosting options for the web site.

2019 ParticipACTION Report Card on Physical Activity for Adults - was released in October. It was a lower key release but PACM assisted with promotion and media response in Manitoba.

Common Vision document Expressions of interest from individuals or organizations interested in serving as a Champion for each of the Let’s Get Moving areas of focus were requested. PACM submitted a proposal under partnerships in August 2019, however, were not successful. Successful organization proposals were announced in late November 2019 include Canadian Parks and Recreation Association for *Spaces and Places*; Sports North Federation for *Cultural Norms*; ParticipACTION for *Public Engagement*; CFLRI for *Progress*; Centre for Active Living for *Leadership and Learning*; and National Coordinating Centre for Indigenous Health for *Partnerships*. To date we have not received any detailed information about the related initiatives.

Membership Meetings - A December membership meeting provided updates on PACM and member activities as well as presentations on Warm Hearts project by Kevin Boreskie; and on the ParticipACTION report card. Again, this year, PACM coordinated our General Membership Meeting with the RCM conference in early March. As part of a program partnership with RCM participants were invited to listen to the opening Keynote address at the conference Peter Gray– “What Exactly is Play.”

Recreation Manitoba Conference – Recreation Manitoba has been leading discussions with several organizations, including PACM, about a potential joint conference in 2021.

Discussion on “Moving forward as PACM - functioning as a coalition within the current reality; how do we best continue to benefit from collective action to promote increased physical activity in Manitoba.” As follow up to the discussion at the 2019 AGM, PACM Executive had discussed

involvement as a Common Vision champion as a potential source for renewed focus and financial resources but were unsuccessful with our proposal. Most recently the discussion has been on the focus on reducing barriers to physical activity but within that to emphasize those communities most at risk and successful, practical approaches recognizing the impact of the pandemic. The actions in this regard are still to be developed.

Memberships - "Community of Physical Activity Champions" is comprised of 23 coalition, network and associate members and government partners.

5. Task Group Reports:

- **Healthy Public Policy**
- Due to difficulty in maintaining ongoing participation in the task group by various organization representatives, the PACM Executive assumed responsibility for overseeing the work of this task group.
- In fall 2019 a survey focused on existing access policies; identification of barriers to physical activity; and identification of resources needed to support development of related policy was sent to service providers across the province. The survey results were shared at the December 2019 membership meeting and posted on the PACM website. Using that information and additional identified resources, a new section was added to the PACM website resource pages that focused on *Reducing Barriers to Physical Activity* in February 2020
- The original work plan for the task group will be reviewed to determine tasks that are specifically relevant to identifying and sharing practical approaches to that can be accomplished within available resources moving forward.

6. Financial Reports - 2019/2020 Financial Report

See attached financial report

Motion: To accept the 2019/2020 Financial Report as presented

Motion by: Stephanie Jeffrey **Seconded by:** Karin Whalen **Carried**

7. 2020/2021 Budget

See attached budget.

Discussion:

Provincial funding – at this time we have received notice from the Province about funding for the first 2 quarters of the 2020/2021 fiscal year at the same level as previous years.

The Executive is proposing a budget for 2020 - 2021 based on the same level of funding from the Province that was received for 2019 -2020 for the remainder of the year. Should the funding levels change, the Executive will adjust the budget to reflect the changes and provide that to the membership.

Motion: To accept the 2020/2021 Budget as presented

Motion by: Stephanie Jeffrey

Seconded by: Neil Johnston **Carried**

8. Proposed 2020/2021 PACM Workplan

Each year PACM develops a workplan that reflects the work of the Executive, the working groups and the coordinator. The 2020/2021 PACM Workplan objectives and action steps will focus on:

- Promote and support the implementation of the Manitoba Physical Activity Action Plan MPAAP including Healthy Public Policy Task Group; Common Vision document followup; & tracking evaluation indicators
- Continue implementation of PACM Review Recommendations around PACM Model, Governance & Membership
- Enhance membership and partnerships that support collaboration and networking locally, regionally, provincially and nationally includes membership meetings; membership recruitment & retention; and ongoing collaboration
- Communication & Knowledge Sharing – through website, newsletters, education and info sessions.

The workplan will be posted on the PACM website

9. Call for Nominations for the PACM Executive Committee

Physical Activity Coalition of Manitoba (PACM) is seeking nominations for three Members at large positions with the Executive Committee. Two nominations were received for the available positions – Jim Evanchuk, Active Aging in Manitoba; and Krystle Seymour, PHE Manitoba.

Motion: To accept the nomination of Jim Evanchuk and Krystle Seymour for two year terms on the PACM Executive Committee.

Motion by: Neil Johnston **Seconded by:** Karin Whalen **Carried**

The Executive will identify potential candidates for the third vacant position and will bring forward at a membership meeting for confirmation.

10. **Adjournment**

Stephanie thanked members of the PACM Executive for their work and recognized Kylo Harris for his several years of service on the Executive.

Recognition was given to Manitoba Health, Seniors and Active Living for their support.

Motion: That the AGM be adjourned. **Motion by:** Neil Johnston

PACM Budget 2019/2020	2019-20	2019-20	2020-21
	BUDGET	ACTUAL	BUDGET
<u>REVENUES</u>			
Membership	\$3,000	\$ 2,650	\$3,000
Provincial Grant	\$15,200	\$ 15,200	\$15,200
Additional Project funds from PACM Reserve	\$8,000	\$ 8,026.05	\$8,000
Total Revenues	\$26,200	\$25,876	\$26,200
<u>EXPENDITURES</u>			
Photocopying	\$0	0	\$0
Printing	\$0	\$ 63.00	\$0
Equipment purchase	\$1,000	\$ -	\$1,000
Telephone	\$0	\$ 251.80	\$250
Website	\$810	\$ 957.23	\$1,000
Meeting Expenses	\$3,000	\$ 1,642.65	\$3,000
Travel (Air/Accom/meal)	\$0	\$ -	\$0
Admin Fee to Host Org	\$3,600	\$ 3,600.00	\$3,600
Educational Sessions	\$2,000	\$ 1,825.00	\$2,000
Salaries/ Contractor	\$14,000	\$ 8,025.00	\$14,000
Total Expenditures	\$24,410	\$16,365	\$24,850
EXCESS (DEFICIT)	\$1,790	\$9,511	\$1,350