



PACM Annual General Meeting
Friday May 24, 2019
11:00 a.m. – 2:00 p.m.
Manitoba Fitness Council Office
Unit 3 113 Marion St.

Present:

Stephanie Jeffrey (Chair)	Manitoba Fitness Council
Kylo Harris	Sport Manitoba
Jaymi Derrett	Manitoba Municipal Relations
Amy Young	Manitoba Health, Seniors and Active Living
Kristine Hayward	Winnipeg Regional Health Authority
Leigh Finney	Southern Health
Shaelyn Strachan	University of Manitoba, Kinesiology and Recreation Management
Karin Whalen	Wellness Institute
Heather Mitchell	Green Action Centre
Neil Johnston	Lung Association, Manitoba

1. Stephanie Jeffrey welcomed all participants. Manitoba Health, Seniors and Active Living were thanked for their support.
2. **Motion: To approve the agenda for the 2019AGM**
 - **Motion by:** Kylo Harris **Seconded by:** Kristine Hayward **Carried**
3. **Motion: To accept the minutes of May 15, 2018 Annual General Meeting**
 - **Discussion :** Daria Jorquera Palmer from Recreation Connections Manitoba joined the Executive since the last AGM
 - **Motion by:** Shaelyn Strachan **Seconded by:** Neil Johnston **Carried**
4. **Executive Committee Report**
 - Stephanie Jeffrey, Chair PACM, provided the Executive Committee Report
 - **MPAAP Evaluation** - In the fall of 2018 a survey was circulated to PACM members and stakeholders to provide feedback on the MPAAP. Over the past year we continued to track specific indicators on an ongoing basis. A report on the results of the survey and reflecting the information from the tracked indicators was shared at the Feb. 2019 membership meeting and is posted online on the PACM website.
 - **Initiatives**

- **ParticipACTION Report Card** – the 2018 ParticipACTION Report Card was released in June 2018. PACM assisted with promotion and media response.
- **Common Vision-** document was released last summer. PACM has communicated with relevant Provincial Ministers indicating our support and met with RCM and Sport Manitoba; ParticipACTION and the Canadian Parks and Recreation Association met with inter-provincial Ministers in Feb. Our understanding is that a working group of National organizations to monitor the framework is being coordinated in June.
- **Membership Meetings** - A fall membership meeting provided updates on PACM and member activities as well as presentations on Minds in Motion by the Alzheimers Society; on the Common Vision document and the ParticipACTION report card. Again, this year PACM coordinated our General Membership Meeting with the RCM conference in late February. As part of a program partnership with RCM participants were invited to listen to the opening Keynote address at the conference Brenda Robinson – “New Leaders for a Changing World of Work”
- **Memberships** - “Community of Physical Activity Champions” is comprised of 21 coalition, network and associate members and government partners.

5. **Task Group Reports:**

- Healthy Public Policy Task Group - co-chaired by Kristine Hayward (WRHA) and Kylo Harris (Sport Manitoba)
- Other task group members included representatives from; Recreation Connections Manitoba; Prairie Mountain Health Region; University of Manitoba, Immigrant and Refugee Community Organization of and PACM
- Based on the two outcome statements approved last year the Task Group has been developing a survey on access to physical activity to be sent to service providers across the province. The survey is meant to provide information on existing access policies; identification of barriers to physical activity; and identification of resources needed to support development of related policy. The survey is anticipated for release over the next month or so.

6. **Financial Reports – 2018/2019 Financial Report**

See attached financial report

Motion: To accept the 2018/2019 Financial Report as presented

Motion by: Kristine Hayward **Seconded by:** Neil Johnston **Carried**

7. **2019/2020 Budget**

See attached budget

Discussion: Confirmation of funding for the 1st quarter 2019/2020 has been received from the Province.

Motion: To accept the 2019/2020 Budget as presented

Motion by: Karin Whalen **Seconded by:** Neil Johnston **Carried**

8. **Proposed 2019/2020 PACM Workplan**

Each year PACM develops a workplan that reflects the work of the Executive, the working groups and the coordinator. The 2019/2020 PACM Workplan objectives and action steps will focus on:

- Promote and support the implementation of the Manitoba Physical Activity Action Plan MPAAP including Healthy Public Policy Task Group; Common Vision document followup; & tracking evaluation indicators
- Continue implementation of PACM Review Recommendations around PACM Model, Governance & Membership
- Enhance membership and partnerships that support collaboration and networking locally, regionally, provincially and nationally includes membership meetings; membership recruitment & retention; and ongoing collaboration
- Communication & Knowledge Sharing – through website, newsletters, education and info sessions. Contact PACM office with other groups that may benefit from our education sessions.

The workplan will be posted on the PACM website

9. Discussion Session

The discussion session focused on “Moving forward as PACM - functioning as a coalition within the current reality; how do we best continue to benefit from collective action to promote increased physical activity in Manitoba.”

A background that included information on the reason for the discussion; the formation of PACM, reasons for being a coalition; benefits of a coalition; highlights of PACM accomplishments; and current realities for PACM and members led into the discussion.

The discussion included consideration of ways to expand/strengthen coalition members participation in PACM; ways to reduce or eliminate some of the barriers to participation; how PACM can be effective; and whether a different operating model or approach would be more effective. Members generally acknowledged that participation is impacted and PACM initiatives have at times stalled but expressed value in the communications and networking and education opportunities provided through PACM.

The Executive will review the information provided to help determine next steps. Information will be communicated with members and stakeholders.

10. Call for Nominations for the PACM Executive Committee

- Physical Activity Coalition of Manitoba (PACM) is seeking nominations for one Members at large position with Executive Committee.

- **Motion: To accept the nomination of Neil Johnston for a two year term on the PACM Executive Committee**

- **Motion by:** Kyo Harris **Seconded by:** Shaelyn Strachan **Carried**

11. Coalition Announcements

Commuter Challenge – June 3 – 10, 2019 being coordinated by Green Action Centre

12. Presentation: Dr. Dean Kriellaars presented on *Physical Literacy, Physical Activity and Health*.

13. Adjournment

Motion: That the AGM be adjourned Motion by: Stephanie Jeffrey

PACM		2017-2018	2018-2019	2018-2019	2019-2020
		Actual	Actual	BUDGET	Projected
<u>REVENUES</u>					
Membership		\$ 3,800.00	\$ 2,200.00	\$ 3,000.00	\$ 2,700.00
Provincial Grant		\$ 15,200.00	\$ 15,200.00	\$ 15,200.00	\$ 15,200.00
Surplus Provincial Grant					
Surplus - carry forward PACM		\$ 10,687.52	\$ 7,168.26	\$ 8,026.05	\$ 7,168.26
Total Revenues		\$ 29,687.52	\$ 24,568.26	\$ 26,226.05	\$ 25,068.26
<u>EXPENDITURES</u>					
Administration Expenses		\$ 328.00	\$ 1,012.31	400	\$ 1,012.31
Printing				600	
Telephone		\$ 534.00	\$ 665.00	1500	1000
Website		\$ 919.40	\$ 949.00	1000	\$ 1,000.00
Meetings and refreshments		\$ 641.82	\$ 781.25	2000	\$ 657.65
Travel (Air/Accom/meal)				0	
Admin Fee to Host Org		\$ 3,450.00	\$ 3,450.00	3450	\$ 3,450.00
Speaker Fees				0	\$ 90.00
Sponsorship- Recreation Connections		\$ 1,000.00	\$ 500.00	1000	\$ 1,000.00
Salaries/ Contractor		\$ 14,788.25	\$ 10,340.75	<u>\$ 10,000.00</u>	\$ 9,962.50
Total Expenditures		\$ 21,661.47	\$ 17,698.31	\$ 19,950.00	\$ 18,172.46
EXCESS (DEFICIT)		\$ 8,026.05	\$ 6,869.95	\$ 6,276.05	\$ 6,895.80